

**The public meeting of the Board of Directors**

will be held on

**Wednesday 21 November 2007 at 11.00am****Dufferin A, Downshire Hospital.**

The draft agenda will be posted in all Trust facilities from Thursday 8 November 2007 and is available on the next page of this document.

Anyone wishing to address the Board on any agenda item should write to:

Irene Low  
Head of the Office of the Chief Executive  
Trust Headquarters  
Thompson House Hospital  
19-21 Magheralave Road  
Lisburn  
BT28 3BP

With a written outline of the presentation by Wednesday 14 November 2007.

Anyone wishing to put a written question to the Board on any matter relating to Trust activities should address their question to Irene Low at the above address.

If you have any special requirements for access to the meeting please let us know by telephoning Trust Headquarters at 028 9263 3317.

**The 7<sup>th</sup> public meeting of the  
South Eastern Health & Social Care Trust Board  
will be held on Wednesday 21 November 2007 at 11.00 am  
in Dufferin A, Downshire Hospital**

**A G E N D A (draft)**

No.	Items for discussion	Paper No. /Action
1.0	Apologies	
2.0	Chairman's Business <ul style="list-style-type: none"> <li>• Report on Trust Board Workshop held on 17 October 2007 – "Governance Leadership - Boards on Board" Patient Safety</li> <li>• Business Under the Confidential Section of the Meeting</li> <li>• Health Minister's letter of thanks</li> </ul>	
3.0	Minutes of the previous meeting held on 17 October 2007	For approval
4.0	Matters arising from the previous minutes	
4.1	Update on the implementation of the transfer of lead responsibility for Prison Healthcare to the HPSS (Mr Compton)	
5.0	New Business Items	
	<b>For Discussion and/or Approval</b>	
	Investing for Health – Trust Approach (Mrs Thompson)  Mr Jason White, Assistant Director: Promoting Health & Well Being will be in attendance for this item	Paper No. SET/ ??/07 and presentation
	Northern Ireland Budget Statement (Mr Compton)	For discussion
	Finance Report for the period ended 30 September 2007 (Mr Cummings)	Paper No. SET/??/07 For discussion

	Performance Management: Trust Scorecard (Mr Simpson)	Paper No. SET/??/07 For discussion
	Schedule of dates for Trust Board meetings – 2008	Paper No. SET/??/07 For approval
<b>For Information/Noting</b>		
	Infection Reduction Rates (Mrs McArdle)	Paper No. SET/ ??/07 For information
	Unallocated Child Care Cases (Mrs Thompson)	Paper No. SET/ ??/07 For information
	‘ Moving Forward – social work document ( <b>check title</b> )	Paper No. SET/??/07 For information
	Audit of Trust’s Accounts – Appointment of Auditor (correspondence from Northern Ireland Audit Office)	Paper No. SET/??/07 For information
	Update on Judicial Review – St John’s (Mr Compton)	For information
6.0	Any Other Business	
7.0	<b>Date and venue of next meeting</b>  The next scheduled meeting of the Trust Board will be held on <b>Wednesday 16 January 2008 at 11.00 am in Signal Business Centre, Bangor</b>	

Anyone wishing to address the Board on an agenda item must put their request in writing to Miss Irene Low, Head of the Office of the Chief Executive, Second Floor, Thompson House Hospital, 19-21 Magheralave Road, Lisburn, BT28 3BP **before 12 noon on Wednesday 14 November 2007.**

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**Irene Low (Miss)**  
**Board Secretary**  
**Assistant Director: Risk Management & Governance**